

Application for a Firearm Certificate

You should use this form to apply for the grant, renewal, or variation of a firearm certificate under Section 1 of the Firearms Act 1968.

I am applying for (tick ✓ box which applies):

- the grant of a Firearm Certificate
- the renewal of a Firearm Certificate
- the variation of a Firearm Certificate

Please read the notes on the back of this form carefully before completing this application.

Write in BLOCK CAPITALS throughout except when signing.

If you wish to provide any information further to the questions below separately to this form, you must sign and date that information.

Part A Personal details to be completed in all cases

1 Title (Mr, Mrs, Miss, Ms, Dr, etc.)

2 Surname

3 Forename(s)

4 If you have at any time used a name other than those quoted at 2 and 3 above, please give details – if not, write NONE
Other surname
(if a married woman, give surname before marriage)

5 Other forename(s)

6 Home address

Post Code

Home telephone number

7 Height

8 Date of birth (DD/MM/YY)

9 Place of birth

10 Nationality

11 Occupation

12 Business address

Post Code

Daytime telephone number

13 If you have lived at addresses other than that stated at 6 during the last five years enter them here

14 Have you been convicted of any offence (see notes to Part A)?
On renewal or variation details need only be given of convictions since the existing certificate was issued.
No Yes If 'Yes', give details

15a Do you suffer from any medical condition or disability including alcohol and drug related conditions?
No Yes If 'Yes', give details

15b Have you now, or have you ever had Epilepsy?
No Yes If 'Yes', give details

15c Have you ever attended your present or a previous General Practitioner (GP) for treatment of depression or any other kind of mental or nervous disorder?
No Yes If 'Yes', give details

16 Please give details of your current GP
Name of GP

Address

I hereby give permission for the police to approach my GP to obtain factual details of my medical history.

Usual signature of applicant

Date

Part B Details of firearms and ammunition

17 Give details of the firearms in your possession at the time of this application:

If none write **NONE** here

Calibre	Type (including action)	Maker's name	Identification number

18 Give details of ammunition in your possession at the time of this application:

If none write **NONE** here

Calibre	Quantity	Calibre	Quantity	Calibre	Quantity	Calibre	Quantity

19 Give details of each firearm you wish to purchase, acquire or possess, the reasons for requiring each of them (details of shooting disciplines, etc.) and where you intend to use each of them (other than those in 17)

Calibre	Type (e.g. rifle, muzzle-loading pistol etc.)	Reason	Where do you intend to use it (giving name and phone number of occupier or club secretary as applicable)?

20 Maximum amount of ammunition you wish to have in your possession at any one time (including expanding ammunition and expanding missiles). Target shooting is no longer considered a *good reason* to possess expanding ammunition.

Calibre	Quantity	Calibre	Quantity

21 Maximum amount of ammunition to be purchased or acquired at any one time (including expanding ammunition and expanding missiles)

Calibre	Quantity	Calibre	Quantity

Part C Storage of firearms and ammunition

- 22** Give address of the location at which the firearms and ammunition concerned are to be stored including details of any certificate holder sharing the storage facilities

- 22a** If the guns are to be stored at the address given in question 6, tick this box

- 22b** If the guns are to be stored in a British Standard gun cabinet tick this box

Part D Firearm and/or Shot Gun Certificates

In the case of an application for renewal or variation of a firearm certificate, details of the current certificate should be provided.

- 23** If you hold a current firearm certificate, give details and go to **25a**

Expiry date

Issuing police force

- 24** If you have held a firearm certificate before, give details (if known)

Expiry date

Issuing police force

- 25a** If you hold a current shot gun certificate, give details

Expiry date

Issuing police force

- 25b** Do you wish to apply for a shot gun certificate which will expire at the same time as your firearm certificate (called a coterminous certificate)? **See note to 25b on page 4.**

No Yes

If 'Yes', complete a separate shot gun certificate application form.

- 25c** If you have held a shot gun certificate before, give details (if known)

Expiry date

Issuing police force

- 26** If you have at any time had an application for the grant or renewal of a firearm or shot gun certificate refused in writing or a certificate revoked or partially revoked, give details.

Part E Referees

See Notes to Part E on page 4.

Please give the names and addresses of the two people who have agreed to be your referees.

Name of 1st referee

Address of 1st referee

Post Code

Phone number of 1st referee

Name of 2nd referee

Address of 2nd referee

Post Code

Phone number of 2nd referee

Referees' declarations

I declare that:-

- a** to the best of my knowledge and belief the information given in answer to questions 1 to 16 on page 1 is true; and
- b** the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared.

Name of 1st referee

Usual signature of 1st referee

Date

I declare that:-

- a** to the best of my knowledge and belief the information given in answer to questions 1 to 16 on page 1 is true; and
- b** the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared.

Name of 2nd referee

Usual signature of 2nd referee

Date

Part F Declaration

I/We declare that the statements made on this form are true.

I/We understand that I/We will be subject to a check of police records and that my details may be held on computer.

It is an offence for any person to knowingly or recklessly make a statement which is false in any material particular for the purpose of procuring either for himself or for another person the grant, renewal or variation of a firearm certificate.

The maximum penalty is six months imprisonment and/or a fine.

Usual signature of applicant

Date

Usual signature of parent or guardian

(if the applicant is under 18 years of age)

Date

General Notes

You should use this form to apply for the **grant, renewal or variation of a firearm certificate**. It is – with certain statutory exceptions – an offence to possess, purchase, or acquire any firearm or ammunition to which Section 1 of the Firearms Act 1968 applies without holding a firearm certificate. The certificate will show the firearms and ammunition which the holder may have in his or her possession, purchase or acquire. If you are applying to hold a weapon other than a rifle, muzzle loading pistol or shot gun with a large magazine, you should contact your local police firearms licensing department for advice.

Section 1 of the 1968 Act applies to all firearms except:

- (i) a shot gun within the meaning of the Firearms Acts 1968 to 1997, that is to say a smooth-bore gun (not being an air weapon) which:–
 - a has a barrel not less than 60.96 cm (24 inches) in length and does not have any barrel with a bore exceeding 5.08 cm (two inches) in diameter;

- b either has no magazine or a non-detachable magazine incapable of holding more than two cartridges; and
- c is not a revolver gun;

- (ii) an air weapon, (that is a rifle, gun or pistol powered by air or compressed carbon dioxide not of a type declared by Rules made by the Secretary of State under Section 53 of the 1968 Act to be specially dangerous);

and to all ammunition **except:**

- (i) cartridges containing five or more shot, none of which exceeds 9.14 mm (.36 inch) diameter;
- (ii) ammunition for an air weapon; and
- (iii) blank cartridges not more than 2.54 cm (one inch) in diameter measured immediately in front of the rim or cannellure of the base of the cartridge.

A firearm certificate is granted subject to conditions. Some conditions are prescribed in law by the Firearms Rules 1998. The chief officer of police may add others. It is an offence to fail to comply with any condition shown on a firearm certificate.

Note to Part A Question 14

You are not entitled to withhold information about any offence. This includes motoring offences, convictions in places outside Great Britain, and (by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975) convictions which are spent under the 1974 Act. Both a conditional discharge and an absolute discharge count as convictions for this purpose.

Note to Part D Application for grant or renewal of a Firearm Certificate

Must be accompanied by four identical photographs of you. The photographs should show you full face and without a hat and should be a current true likeness. The size of the photographs should be 45mm x 35 mm. They should be printed on normal thin photographic paper and be unmounted. One of the photographs should be signed in ink, on the back, with your usual signature. Each of the referees must endorse a further separate photograph, in ink, using the words: **I CERTIFY THAT THIS IS A CURRENT TRUE LIKENESS OF [INSERT NAME]** and signing it with their usual signature and the date the likeness was compared. In the case of an application form for both a firearm and a shot gun certificate, **each** of the referees should endorse a separate photograph and two photographs must be signed by you.

Note to Part D Renewal or variations only

A fee is payable in respect of a variation only when the number of firearms held by virtue of the certificate is increased.

Unless otherwise advised by police, you should post or take the completed form together with the fee and photographs to the police force headquarters. In the case of an application for renewal or variation, the current certificate should be included with the application. An application for a variation which results from the disposal of one weapon and the need for authorisation to acquire a new weapon of the same type and calibre (a one-for-one variation) should be submitted direct to the police force headquarters.

Note to Part D Question 25b Coterminous Shot Gun Certificate

If you simultaneously wish to apply for a Shot Gun Certificate and a Firearm Certificate, you should fill in a shot gun certificate application form as well as this form. The so called *Coterminous Shot Gun Certificate* will expire on the same day as your Firearm Certificate. The fee payable for such a certificate may be less than the normal fee for the grant or renewal of a shot gun certificate if both of your application forms are dealt with at the same time.

Note to Part E Referees

Under the Firearms Acts 1968 – 1997, if you apply for a firearm certificate you must provide the names and addresses of two people who have agreed to act as referees for your application.

If this is a **new** application then both referees must have known you personally for at least two years. They must be resident in Great Britain and must not be a member of your immediate family. Registered firearms dealers, serving police officers or police employees cannot be accepted as referees, except as set out below. Referees must be of good character. References must be given freely and not on payment.

If your application is for the **renewal** of your firearm certificate for a firearm for target shooting then one of the referees must be an official of the approved club named on your firearm certificate. A registered firearms dealer may act as a referee in these circumstances. The other referee must not be a member of any shooting club.

An application for a **variation** of a firearm certificate does not require referees.

Two referees' forms are enclosed with this application form. You should complete the factual details in questions 1, 2 and 3 on the forms before passing them to the referees.

Fees

This form must be accompanied by the appropriate fee.

© Crown Copyright 1998. Published with permission of the Home Office on behalf of the Metropolitan Police Authority.

Data Protection Act 1984

Personal data supplied may be held or verified by computer.

For official use only

Fee paid £

Signature

Receipt No.

Rank/No.

Date

Station